

Victoria Bridge Club Inc.

Minutes of Victoria Bridge Club (Inc.) Committee Meeting held at the clubrooms, 112 Tinakori Road, Thorndon, Wellington on Wednesday 14 November 2018 commencing at 5.00 p.m.

1 Chair: James Young

Present: Rocky Douché, Derek Gill (from 5.50pm), Marilyn Goddard, Robyn Green, Teenah Handiside, Jan Hart, Helen Philpott

James welcomed committee members to the meeting,

Apologies: Pat Knight, Maeve McCarthy

1.1 Agenda Confirmation ✓

1.2 Minutes of Previous Meeting held on 10 October 2018

Committee members received the minutes via email on the 17 October 2018

“That the minutes of 10 October 2018 as circulated are a true and correct record.”

**Moved: James Young
Seconded: Marilyn Goddard
CARRIED**

Matters Arising from the Minutes Thursday PM Convenor

Pat has discussed with Jan Hughes who confirmed she would not be continuing as Convenor in 2019. Eileen Dick (former Thursday Convenor) has agreed to step back into this role for 2019

3.1 James said that following his recent talk to Tuesday players, regarding players' comments being heard across the playing room that the loud voices seem to have improved.

3.3 Jan followed up with Chris Bolland who is not keen to play. Chris explained that his role as Director is to direct.

Corrections to the Minutes

There were no corrections to the Minutes

2 Finance - For Decision

Marilyn presented the October schedule of accounts totalling **\$8,258.03** for committee approval.

2.1 Report & Payments

The cash position at 31 October totalled, **\$46,067.15**, (\$11,394.39 in the current account, \$34,308.52 at call, and \$364.24 in the GST account)

“That the schedule of payments for October totalling \$8,258.03 be approved”

**Moved: Marilyn Goddard
Seconded: Robyn Green
CARRIED**

The finance report was open for discussion

The majority of October accounts are routine expenses, including Master points \$1,077.09; the exceptions Wormald \$520.70; for an Emergency Exit light.

Income for October was \$5,666.00, Expenses \$8,258.03 (includes Director Fees of \$890.00) resulting in a deficit of \$2,592.03

Robyn Green said that Wormald's charges are OTT and suggested the club approach Christina Mander whose husband has an involvement in Argus Fire Protection, based in Petone.

Action Point: Jan to contact Christina Mander

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2.2 Budget 2018

Budget to the end of October tabled.

The budget is based on the last years actual's. Deficit for the 2018 year to date is (7754).

NB: Does not include lift repairs of \$9,638 (will be capitalised)

The number of tables in budget for October 2018 is 162 – actual 144 (shortfall 18.0 tables)

Marilyn commented that table numbers for Monday and Tuesday nights had been good this month.

2.3 Auditor for 2019

The club needs to secure another auditor as John O'Connell has sold his business and is no longer available. Robyn Green said that club member Andrew Babbage was an accountant

Action Point: Marilyn to contact Todd Beardsworth to ask if he is available to complete the review of the 2018 accounts. If unavailable, to contact Andrew Babbage

Car Parks

Jan advised that the letter increasing the car-parking fee had not been sent, mainly due to getting our Terms & Conditions updated to include damage to club property etc. Following discussion, the committee decided that rather than increasing the fee by \$1 now and a further \$1 in March 2019 that the \$2.00 per day charge takes effect from now.

Teenah Handiside suggested canvassing the car parkers regarding weekend parking

“That the club increases the car parking fee by \$2.00 per day now”

**Moved: Robyn Green
Seconded: Helen Philpott
CARRIED**

3 For Discussion

3.1 Newsletter & Publicity

Items for inclusion; Tony Thomson's Solution to the Bridge Quiz

Dealer required for the Wednesday/Thursday boards, not onerous, approximately one hour every three weeks

Club Auditor required

3.2 Membership

Nominations: John McLean, Sue Pankhurst, Tim Pankhurst

Resignations: Nil - **Deaths:** Janet McMenamin, and Sir John Anderson (former member)

**Moved: Marilyn Goddard
Seconded: Rocky Douché
CARRIED**

3.3 Attendance: Duplicate - Monday / Tuesday / Wednesday / Thursday

All going well

4 For Information

4.1 Manager's Report

Nothing to report this month

4.2 Tournaments & Interclub:

Interclub All Victoria teams ranked fourth this year, with the exception of the Junior 2 team, which did not place. Teenah Handiside said she had received feedback from the junior teams that they require coaching before Interclub starts in February 2019

Marilyn said she was happy to provide coaching for the junior teams

Action Point: Marilyn to contact the Team Captains of both junior teams, Joan Foster and Aaron Woollaston, to arrange coaching

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4.3 Maintenance

No current maintenance issues

4.4 Recruitment & Retention Chairs Report

Report sent to committee via email on 9 November 2018

Teenah Handiside gave an overview of the R&R committees focus this month Item 4. Survey Monkey being used for the membership survey, which will be circulated before the end of November. The cost is \$45.00 per month, and to be on the safe side two months has been budgeted for.

James thanked Teenah for the report. Teenah asked if the R & R report could be moved to Item 3.4 on the Agenda. **Agreed.**

“That the cost for the Membership Survey of \$90.00 be approved”

**Moved: Teenah Handiside
Seconded: Rocky Douché
CARRIED**

4.5 House

No report

4.6 Programme, Promotions & Grading

The 2019 Programme Book has been sent to the printers, proof to be supplied in due course. Grading has been completed.

4.7 Lessons & Coaching

Coaching for Monday evenings per the R & R report.
Robyn Green will canvas Mondays

Super Social Sunday at Victoria on 25 November 2018 – starting at 1pm

Teenah Handiside will be available to open the clubrooms and close-up at day's end.

4.8 Directors, Dealing & Scoring

Dougal Watson will continue directing on Wednesday in 2019. He may require a reserve car park.

5 Actions Register

A number of items in the October register have been dealt with

6 Consent Agenda Items – not planned for discussion at the meeting

6.1 Incoming & Outgoing Correspondence

Incoming

NZ Bridge Foundation

Raising the foundation's profile and funding objectives
(Emailed to committee 2 November 2018)

NZ Bridge Calling for Expressions of Interest

Voluntary Position – Youth Advocate

NZ Bridge Draft AGM minutes 29 September 2018 & Constitution Review

NZ Bridge – Super Social Sundays – Regional Bridge Mate Katherine Gough

Sunday 25 November 2018 at Victoria Bridge Club
(Emailed to committee 6 November 2018)

NZ Bridge -The Bridge Zone Podcast

(Emailed to committee 10, 18, 25, 31 October & 9, 14 November 2018)

NZ Bridge – Minutes of Board Meeting – 21 August 2018

Via Zoom Link Up

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Outgoing Correspondence

Nil

7 Meeting Finalisation

7.1 General Business

From the Actions Register

Consent Agenda – for review and decision

Derek gave his view on why the consent agenda should remain in place, which was agreed to by the committee

“That the Consent Agenda remains in place”

**Moved: James Young
Seconded: Derek Gill
CARRIED**

Introduce Badges for all VBC Members

Following discussion, it was decided it was too late to proceed with introducing badges for all club members in 2019. Instead, each committee member will be supplied with a magnetic badge, which can then be shown to members. Cost is approximately \$13.00 per each.

NB Post meeting, Derek will order a badge for himself, which will then be shown to committee members

Meeting closed at 6.05 p.m.

Next Meeting: Wednesday 13 February 2019