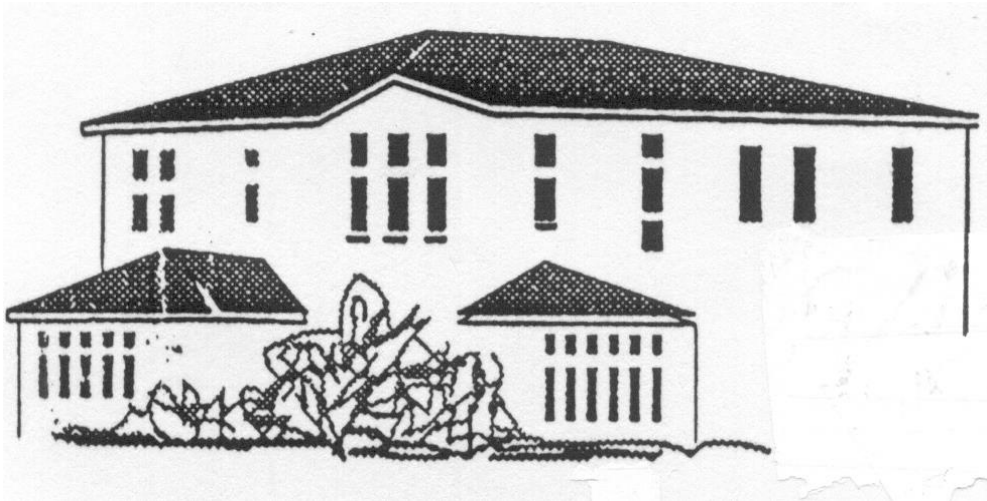


Victoria

Bridge Club (Inc.)



Annual Report

2020

Sixty-Sixth Annual Report and Financial Statements

Prepared to be presented at the **Annual General Meeting**

At the Club's premises, **112 Tinakori Road, Thorndon**

16 July 2020.

Victoria Bridge Club (Inc.)

Officers in 2019/2020

President: Derek Gill

Treasurer: Marilyn Goddard

Committee: Helen Philpott Robyn Green
James Young Grant Sinclair
Maeve McCarthy Teenah Handiside
Robyn Albertson

Auditor: John O'Connell

Notice of Annual General Meeting

The Annual General Meeting of the Victoria Bridge Club (Inc.), delayed due to Coronavirus, but to be held at the Club's premises, 112 Tinakori Road, Wellington on Thursday 16 July 2020.

By Order of the Committee
Secretary

Agenda

Welcome

Apologies

Confirmation of Quorum

Minutes of the Annual General Meeting 11 April 2019

Annual Report

Audited Financial Statements

Election of Officers and Committee

General Business

President's Report

PRESIDENT'S REPORT

On behalf of the committee, I have pleasure in presenting the Annual Report for 2020, my second as Victoria Bridge Club (VBC) President. 2019 was a year of transitions with several significant achievements but some major challenges that had to be addressed.

Achievements

With the generous support of key donors and club members donations we were able to invest in three key developments to improve members playing experience:

1. installation of heat pumps in time for the summer heat but also a valuable heat source in winter
2. introduction of tablets in place of the old Bridge Pads
3. the tablets highlighted the need to upgrade the VBC computer system, so we invested in a reliable IT system.

In addition, consistent with VBC being a friendly club, we have successfully introduced magnetic badges and they are now used extensively.

There were also a number of significant back office developments that modernised the clubs systems and improved its resilience:

- a Business Continuity Plan was developed so the club could quickly rebound from an event like a fire and the IT upgrade was critical to improving that resilience
- the car park rentals were placed on a more commercial footing
- the potential for diversified revenue was explored with the development of the venue hire business: the relocation of dealing machine and eventually club managers office to upstairs will enhance the other revenue potential
- accounting systems were modernised with the introduction of the Xero and moving away from cash to vouchers (which reduces administrative burden and risk).

The combined financial effect of these developments is discussed in the Treasurers report. This shows how we were able to run a healthy cash surplus (\$16,599) and a modest accounting surplus after depreciation (\$7,462), while funding the significant upgrades and improvements discussed above. The balance sheet shows how the club is in a strong financial position to withstand the effect of any adverse events such as the shut-down discussed below.

Challenges

2019 has been a demanding year. The first major challenge was the disruption caused by the near collapse of our IT system in the middle of the year. Luckily the need for an IT upgrade had been identified by the Club Manager, so we were able to roll out a new IT system at the end of the year.

The second was the growing difficulty in finding directors. As a club we have not 'grown our own' director pool and attracting directors is becoming increasingly difficult. This is a major priority for the future of the Victoria Bridge Club.

The third challenge was sustaining our membership. Our membership at the end of December 2019 was 277 a similar level in the previous year (278). 2019 was a sad year for the Club as we lost two outstanding citizens who were club members: Ruth Gotlieb and Tom Goddard. All have been great supporters and help to the Club and will be sadly missed.

Although it falls out of the calendar 2019 year, I would be remiss to not mention the final challenge, the Coronavirus which emerged at the start of 2020. While the club put in place a range of disease control measures (which will serve us well in the future), the spread of the virus resulted in the club ceasing bridge operations in March 2020.

President's Report continued

Appreciation

I want to acknowledge the hard work and contribution of a number of people. Obviously, thanks go to the office holders and committee members:

- Marilyn Goddard (our Treasurer) and John O'Connell (our Honorary Auditor) whose reports are attached to this document, along with Paul Cheng our Honorary Solicitor
- Vice President James Young who covered for me when I was unavailable and guided me through what was required
- Committee members Grant Sinclair, Helen Philpott, Maeve McCarthy, Robyn Albertson, Robyn Green and Teenah Handiside
- The convenors: Anne Patterson, Claire Leyland, Rocky Douche, and Robyn Green.

I also acknowledge the valuable work of Vanessa Brougham, who joined us in early 2019 as Club Manager and Secretary. With the VBC ceasing all bridge operations in March - and with total uncertainty as to when "normal operations" may be resumed - Vanessa's employment with the club has had to come to end. We thank her for the initiatives she has instigated, particularly with the modernisation of the back office and those which have significantly boosted the club's "non-core" revenue. During this period of uncertainty, the Wellington Bridge Club has very kindly agreed to make their manager available as the "Interim VBC Manager". This will enable the necessary administrative and accounting functions to be undertaken in the most cost-effective way.

There is a myriad of people who also deserve thanks, but I will only mention a few:

- Tony Thomson for his expert advice and wise counsel
- Our directors (Meredith Ross in particular)
- Our wonderful dealers who turn up every week
- Ann Tyrie and Stefan Prentice who organised the bar
- And other often unacknowledged workers who are critical to the running of the club.



Derek Gill (President)

Club Prize List 2019

MONDAY NIGHT

HADLEE PAIRS

1. Robyn Green & Helen Shaw

FREYBERG PAIRS

1. Sally Huelin & Heather Dowie

RHODES PAIRS

1. Ian Johns & Diana Du Toit

WAITANGI PAIRS

1. Barry Possenniskie & Ollie Gilbert

JUNE INDIVIDUAL

1. Robyn McKenzie
2. John McLean

ED HILLARY TEAMS

1. Issie Clouston, Pam Spry, John Spry & Shona Taylor

BURNS PAIRS

1. Shona Taylor & Issie Clouston

HERETAUNGA SWISS PAIRS

1. John Spry & Pam Spry

TINAKORI LADDER

1. Ian Johns
2. Helen Shaw

HYAMS PAIRS

1. Ian Johns & Ren Davies

SUMMER INDIVIDUAL

1. Warwick Wright

VICTORIA PAIRS

1. Mark Holden & Meredith Ross

TUESDAY NIGHT

INDIVIDUAL OPEN PAIRS

1. Alex Drummond
2. Pat Knight
3. Diana Warring
4. Joan Foster

ROSS PAIRS

1. Don Dalgliesh & Bryan Weyburne

McINTOSH PAIRS

1. Joan McCarthy & Kay Austad

STOTT PAIRS

1. Alex Drummond & Mary Slowey

GARLAND SWISS PAIRS

1. David Macdonald & Ann Tyrie

ANDREWS PAIRS

1. Dale Lacey & Robyn Freeman-Greene

POPE PAIRS

1. Alex Drummond & Don Dalgleish

VICTORIA TEAMS

1. Fiona Heron, Robyn Freeman-Green, Dale Lacey, Lyn Kimber & Tony Thomson,
2. David Macdonald, John Hall, Bryan Weyburne & Don Dalgleish

HUTCHISON PAIRS

1. Alex Drummond & David Macdonald

WILKINSON INDIVIDUAL

1. Anne Patterson

Club Prize List 2019 continued

STOHR PAIRS

1. David Macdonald & Kay Austad

WELLESLEY PAIRS (HANDICAP)

1. Judy Simpson & Helen Shaw

SUMMER INDIVIDUAL

1. Stella Bridge

DOUGAL MCLEAN PAIRS

1. Kay Austad & Don Dalglish

WEDNESDAY NIGHT

TINAKORI PAIRS

1. Paul Cheng & Graeme Schofield

WELLINGTON INDIVIDUAL

1. Paul Cheng
2. David Taylor

BOWEN PAIRS

1. Linda Caradus & Denise Marten

PETONE PAIRS

1. Andy & Rosie Marshall

THORNDON PAIRS

1. Aaron Woollaston & Stella Bridge

WADESTOWN PAIRS

1. Aaron Woollaston & Stella Bridge

LAMBTON PAIRS

1. Jennifer Lankshear & Joan Foster

KHANDALLAH PAIRS

1. Aaron Woollaston & Sally Schoon

KARORI TEAMS

1. Andy & Rosie Marshall, Stella Bridge & Aaron Woollaston

HUTT PAIRS

1. Richard Huelin & Doug Burke

SUMMER INDIVIDUAL

1. John Handiside

THURSDAY AFTERNOON

FEBRUARY PAIRS

1. Val Cooper & Mary Slowey

MARCH PAIRS

1. Alex Drummond & Mary Slowey

APRIL PAIRS

1. Pat Knight & David Esterman

MAY PAIRS

1. David Esterman & Joy McNicoll

JUNE PAIRS

1. Ann Tyrie & John Cormack

JULY PAIRS

1. Pat Knight & John Hall

AUGUST PAIRS

1. Diana Du Toit & Jan Hughes

RON KNIGHT INDIVIDUAL

1. Val Cooper

OCTOBER PAIRS

1. Yvonne Darcey & Val Cooper

Club Prize List 2019 continued

NOVEMBER PAIRS

1. Alex Drummond & John Hall

SUMMER INDIVIDUAL

1. Joy McNicoll

CLUB OPEN PAIRS

1. David Esterman & Alex Drummond

THURSDAY EVENING

GLADYS PALMER TEAMS OF FOUR – CHAMPIONSHIP

1. John Hall, David Macdonald, John
Cormack, Tony Thomson, Michael
Gibson

GLADYS PALMER TEAMS OF FOUR – HANDICAP

1. Marilyn Goddard, Anne Patterson,
Stefan Prentice & David Young

Financial Performance

TREASURER'S REPORT

I have pleasure in presenting the Financial Statements for Victoria Bridge Club for 2019.

Highlights

The year saw significant capital expenditure with the purchase of electronic bridge pads for scoring (\$3,535), 2 heat pumps (\$6,998) and an upgrade of the I/T system (\$4,588) amounting to \$15,121. I wish to acknowledge the generosity of club members who donated nearly \$5,000 towards the costs. My particular thanks to 3 club members who, in addition, made significant anonymous donations to enable these purchases to be made.

Because the donations were received in the same year as the purchases were made, all 3 items of capital expenditure have been written off in the Profit and Loss Account to Lighting and Heating and Computing Expenses and not capitalised.

The club ended the year with a cash surplus \$16,599 and a surplus after depreciation of \$7,462. The good result was due mainly to the increase in parking fees which amounted to an increase in revenue of \$8,348 over 2019. Subscriptions were down by \$1,248 but income from table money rose very slightly. A concern for the future is declining club membership.

Ongoing operating expenses of running the club of \$91,915 were similar to the previous year and included a payment for holiday pay to the previous manager of \$3,400 and a decline in Repairs and Maintenance of \$2,159,

The club ended the year with cash on hand of \$80,343 and a current rating valuation of its Land and Buildings of \$2,400,000.

During the year, the club switched to Xero's electronic accounting system. I wish to thank the club manager, Vanessa Brougham, for adapting the club's financial records to the new system and John O'Connell (our Honorary Auditor) for reviewing the final financial statements.



Marilyn Goddard
(VBC Treasurer)

Financial Performance

Victoria Bridge Club (Inc.)

Statement of Financial Performance

For the Year Ended 31 December 2019

	<i>2019</i>	<i>2018</i>
Income	\$	\$
From Members - Subscriptions	25,484	26,768
- Table Money	<u>45,517</u>	<u>45,375</u>
	<u>71,001</u>	<u>72,143</u>
Other Income - Interest Received	77	153
- Tournaments & Functions	1,716	1,702
- Donations	18,599	2,181
- Lessons	1,035	2,557
- Parking & Rentals	27,986	19,638
- Advertising	300	450
- Sundry Income	0	74
	<u>49,713</u>	<u>26,755</u>
Total Income	<u>120,714</u>	<u>98,898</u>
 Expenditure		
Expenses of Running the Club		
House: Kitchen	3767	5,226
Cleaning	<u>9771</u>	<u>7,672</u>
Secretary's Remuneration	28,835	22,016
Treasurers Honorarium	500	500
Directors' Fees	10,233	9,980
Lighting & Heating	10,425	3,980
Stationery & Postage	2,051	5,924
Telephone & Internet	1,238	1,391
Prizes & Trophies	2,417	2,863
Computer Expenses	8,353	2,817
Lessons	0	1,668
Sundry	2,580	1,101
Capitation Fees/Masterpoints	<u>7,101</u>	<u>9,565</u>
	87,271	74,703
 Property Expenses		
Depreciation	9,137	9,559
Insurance	5,055	5,550
Rates	4,923	4,378
Repairs & Maintenance	<u>6,866</u>	<u>9,025</u>
	25,981	28,512
Total Expenses	113,252	103,215
Surplus/(Deficit) for Year	7,462	(4,317)

Financial Position

Victoria Bridge Club (Inc.)

Statement of Financial Position

As at 31 December 2019

	2019	2018
	\$	\$
Members' Funds		
Accumulated Funds	39,879	32,417
Revaluation Reserve	<u>779,805</u>	<u>779,805</u>
	819,684	812,222
Represented by		
Current Assets		
Accounts Receivable	72	
Cash at Bank	45,960	21,721
Short Term Investments	<u>34,383</u>	<u>34,936</u>
	<u>80,415</u>	<u>56,657</u>
Property, Plant & Equipment (Note 2)		
Land & Buildings	756,825	764,274
Office Equipment	4,319	5,399
Furniture & Fittings	<u>2,431</u>	<u>3,039</u>
	<u>763,575</u>	<u>772,712</u>
	843,990	829,369
Total Assets		
Less Current Liabilities		
Accounts Payable	12,041	3,536
GST Payable	3,458	1,583
Subscriptions in Advance	<u>8,807</u>	<u>12,028</u>
	<u>24,306</u>	<u>17,147</u>
Net Assets	<u>819,684</u>	<u>812,222</u>

On behalf of the Committee



D J Gill
President
17 March 2020



F M Goddard
Treasurer
17 March 2020

Members' Funds

**Victoria Bridge Club (Inc.)
Statement of Movement in Members' Funds
For the Year Ended 31 December 2019**

	<i>2019</i>	<i>2018</i>
	\$	\$
Members' Funds		
Opening Balance 1 January	812,222	816,539
Surplus/(Deficit) for year	7,462	(4,317)
	<hr/>	<hr/>
Total Recognised Income & Expenditure	7,462	(4,317)
	<hr/>	<hr/>
Closing Balance as at 31 December	<u>819,684</u>	<u>812,222</u>

The attached notes form part of and are to be read in conjunction with this Statement of Movement in Members' Funds

Notes to the Financial Statements

Victoria Bridge Club (Inc.)
Notes to the Financial Statements
For the Year Ended 31 December 2019

1. Statement of Accounting Policies

Reporting Entity

The Victoria Bridge Club (Inc.) was established in 1954 with the objective of enabling its members to play and enjoy the game of bridge. The financial statements have been prepared in accordance with the Financial Reporting Act 1993.

Measurement Base

The measurement base adopted by the Club for the reporting of earnings and financial position is historical cost modified by the revaluation of land and buildings.

Specific Accounting Policies

(a) Property, Plant and Equipment

Land is recognised at the rating valuation dated September 2002 and buildings are recognised at the rating valuation dated September 2002 less accumulated depreciation. Other items of property, plant, and equipment are recognised at cost less accumulated depreciation.

A lift addition valued at \$78,490 was added in 2008 and expenditure on the lift of \$9,638 was incurred in 2018. The lift is recognised at cost less accumulated depreciation.

(b) Depreciation

Depreciation is not provided on land. Depreciation of the building is determined based on an estimated remaining life of 30 years from 2003 and a residual value of \$140,000. Other items of property, plant, and equipment are depreciated at the rate of 20% of diminishing value.

Depreciation on the lift is spread over an estimated life of 25 years and the remaining 15 years for the additional expenditure of \$9,638

Short Term Investments

Investments (when held) are valued at cost.

(c) Goods and Services Tax

The financial statements have been prepared on a GST exclusive basis.

(d) Taxation

The Club is classified for income tax purposes as an amateur sports promoter under section CB (1) (h) of the Income Tax Act 1994, and hence is not liable for tax on any income.

(e) Framework for Differential Reporting

The Club qualifies for certain exemptions from Financial Reporting Standards under the *Framework for Differential Reporting* issued by the Institute of Chartered Accountants of New Zealand, as it does not have public accountability and is not large. The specific exemptions taken are in relation to the following standards:

FRS 10 – Statement of Cash Flows;

FRS 31 – Disclosure of Information about Financial Instruments

Notes to the Financial Statements continued

Victoria Bridge Club (Inc.)

Notes to the Financial Statements

For the Year Ended 31 December 2019 (continued)

Changes to Accounting Policies

There are no changes in accounting policies. All policies have been applied on bases consistent with those used in the previous year

2. Property, Plant & Equipment

		<i>2019</i>		<i>2018</i>
		\$		\$
Land		520,000		520,000
Buildings	338,128		338,128	
Less Accumulated Depreciation				
Depreciation	<u>101,303</u>	<u>236,825</u>	<u>93,854</u>	<u>244,274</u>
		<u>756,825</u>		<u>764,274</u>

Note: Current rating valuation of Land and Building is \$2,400,000

Office Equipment at Cost		41,034		41,034
Less Accumulated Depreciation		<u>36,715</u>		<u>35,635</u>
Office Equipment - Book Value		<u>4,319</u>		<u>5,399</u>
Furniture & Fittings at Cost		81,604		81,604
Less Accumulated Depreciation		<u>79,173</u>		<u>78,565</u>
Furniture & Fittings - Book Value		<u>2,431</u>		<u>3,039</u>

3. Contingent Liabilities

There were no contingent liabilities as at 31 December 2018 or 2019

4. Commitments

There were no commitments at 31 December 2018 or 2019

Independent Review Report

INDEPENDENT REVIEW REPORT

To the Members of Victoria Bridge Club

Report on the Financial Statements

I have reviewed the financial statements of the Victoria Bridge Club (the Club) which comprise the Statement of Financial Position as at 31 December 2019, and the Statement of Financial Performance, Statement of Changes in Members Funds, Statement of Cash Flows for the year then ended, a summary of significant accounting policies and other explanatory information.

The Committee's Responsibilities for the Financial Statements

The Committee is responsible for the preparation and presentation of the financial statements in accordance with the Special Purpose Reporting Framework for the use by Not- for – Profit Entities published by the Chartered Accountants Australia & New Zealand and for such internal control as it deems necessary to enable the preparation of financial statements that fairly present the financial position of the Club, its financial performance and cash flows free from material misstatement, whether due to fraud or error.

Assurance Practitioner's Responsibilities

My responsibility is to express a conclusion on the accompanying financial statements. I conducted my review in accordance with the International Standard on Review Engagements (New Zealand) ISRE(NZ) 2400, review of Historical Financial Statements performed by an Assurance Practitioner who is not the Auditor of the Entity. ISRE(NZ) 2400 requires me to conclude whether anything has come to my attention that causes me to believe that the financial statements, taken as a whole, are not prepared in all material aspects in accordance with the applicable financial reporting framework. The Standard also requires me to comply with the relevant ethical requirements.

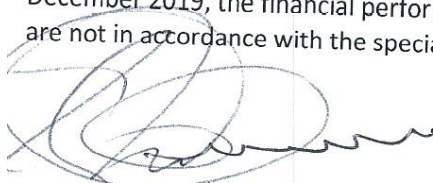
A review of financial statements in accordance with ISRE(NZ) 2400 is a limited assurance engagement. I performed procedures, primarily consisting of making enquires of management and others within the entity, as appropriate, and applying analytical procedures and I evaluate the evidence obtained.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly, I do not express an audit opinion on the Financial Statements.

Other than in my capacity as the reviewer, and a member of the Club, I have no other relationship with or interests in the Club.

Conclusion

Based on my review, nothing has come to my attention that causes me to believe the Financial Statements do not present fairly, in all material aspects, the financial position of the Club as at 31 December 2019, the financial performance for the year then ended and notes to the financial statements are not in accordance with the special purpose financial reporting framework chosen.



J.P. O'Connell B.C.A.
11 March 2020

Wellington